

Capital Planning Committee

Budget FY2017

Planning FY2017-FY2021

December 3, 2015

Meeting and Agenda

Agenda

1. Minutes
2. Meeting Schedule
3. Schedule and planning of hearings, visitors, etc. with the Committee
4. Subcommittee reports
 1. **Health & Human Services**
 2. **Library**
 3. **Schools**
 4. **Town Manager**
 5. Recreation
 6. Community Safety
 7. Finance, Rink, IT
 8. Public Works
 9. Additional reports
5. Visit by Town Treasurer 5:00 PM re A/R, Tax Collection and Cash Management Packages
6. Review of requests for repurposing unused funds , new policy
7. Review Approved FY 2016 Capital Plan
8. Review unexpended capital balances
9. Debt Recision article
10. Review Arlington Debt Sale and New Debt Balances, Comparison to Plan
11. Capital Planning Folder on Town Network Server
12. Review FY 2017-2021 Submissions from Departments
 1. New School Request
 2. New Recreation Request
13. Discussion Major Issues Ahead: High School, CPAC, Override, Minuteman, Elementary School Space Needs, Municipal Space Planning, New Business

Rescinding Prior Debt Votes – Town Treasurer

Warrant Article

Motion: VOTED That the Town hereby rescinds **\$317,996** in the following individual amounts that have been authorized to be borrowed, but which are no longer needed for the purposes for which they were initially approved:

<u>Unissued-Remaining Amount</u>	<u>Date of Approval</u>	<u>Warrant Article</u>	<u>Statute</u>	<u>Original Purpose</u>	<u>Comment</u>
125,000	6/15/2009	42	7(14)	Fire Radio System Upgrade	
191,941	5/16/2011	5	7(3A) & 70B	Thompson Elementary (School)	
505	5/14/2014	30	7(3A)	Community Safety Building Renovation	
200	5/14/2014	30	7(28) & 7(29)	MLN Computer Project (Library)	
350	4/29/2015	24	7(28) & 7(29)	Replacement Academic PC (School)	

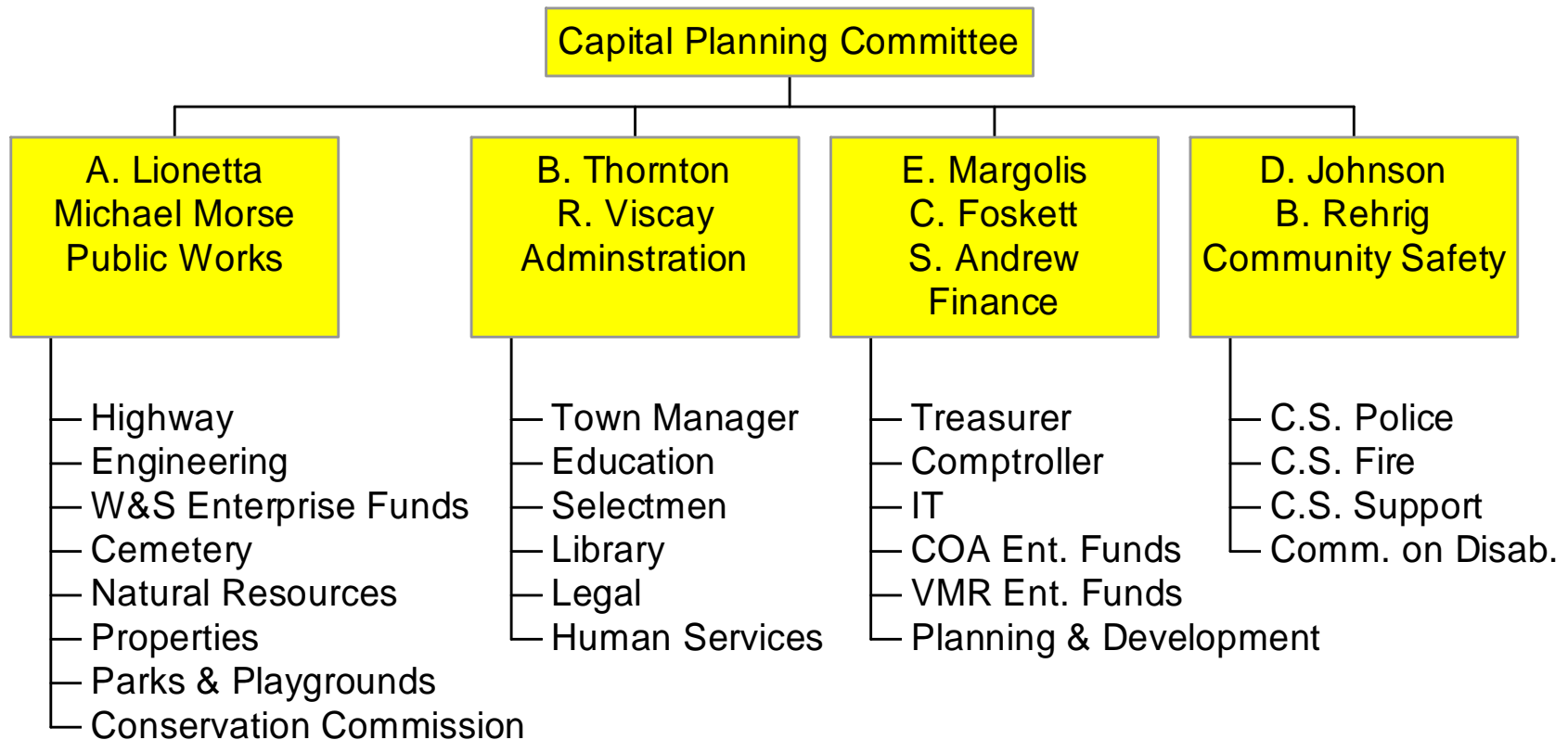
2015 - 2016 Committee Membership

- Brian Rehrig – Citizen Appointee, Vice Chair
- Michael Morse – Treasurer Designee
- Diane Johnson - School Department Designee
- Steve Andrew - Citizen Appointee
- Charlie Foskett - Finance Committee Designee, Chair
- Eve Margolis - Town Manager Designee *Pro Tem*
- Anthony Lionetta - Citizen Appointee, Secretary
- Richard Viscay - Comptroller
- Barbara Thornton - Citizen Appointee

Committee Organization

2015-2016

Capital Planning Committee Organization



Note: B. Thornton may attend IT reviews as an observer

Meeting Schedule 2015-2016

Date	Agenda	Time	Location
17-Sep-15	Review of Requests by Capital Planning Committee	5:00 PM	Town Manager's Conference Room 2nd Floor
24-Sep-15	Review of Requests by Capital Planning Committee	5:00 PM	Town Manager's Conference Room 2nd Floor
24-Sep-15	Joint Meeting With School Committee and FinCom On APS Demographics	7:00 PM	Town Hall Auditorium
1-Oct-15	Review of Requests by Capital Planning Committee	5:00 PM	Town Manager's Conference Room 2nd Floor
22-Oct-15	Review of Requests by Capital Planning Committee	5:00 PM	Town Manager's Conference Room 2nd Floor
5-Nov-15	Review of Requests by Capital Planning Committee	5:00 PM	Town Manager's Conference Room 2nd Floor
19-Nov-15	Review of Requests by Capital Planning Committee	5:00 PM	Town Manager's Conference Room 2nd Floor
3-Dec-15	Review of Requests by Capital Planning Committee	5:00 PM	Town Manager's Conference Room 2nd Floor
17-Dec-15	Review of Requests by Capital Planning Committee	5:00 PM	Town Manager's Conference Room 2nd Floor
7-Jan-15	Review of Requests by Capital Planning Committee	5:00 PM	Town Manager's Conference Room 2nd Floor
15-Jan-15	Town Manager Submits Capital Budget to the Board of Selectmen & Finance Committee		

Big Issues to Ponder

- Organizational Meeting with CPAC (October?)
- Planning Municipal Space Needs in 21st Century
- Stratton Program
- School space requirements-enrollment growth
- Community Safety Building Program
- Condition of Roads
- Conditions of Sidewalks
- Bonding Program
- Arlington High School
- Minuteman
- Review of Capital Planning Definitions and Processes